

### **Sacred Heart School Advisory Council (SHSAC)**

The Sacred Heart School Advisory Council [SAC] is the leading consultative and advisory group for the principal, as an active forum for parent and community participation, providing support and advice principally in strategic planning and school improvement. As outlined in the CES Limited Governance Charter, Advisory Council members do not have decision making powers.

Sacred Heart SAC consists of up to ten members, including the Parish Priest, the Principal, Deputy Principal, the SAC Secretary and elected parent members. The SAC meets twice a term to discuss school improvement and strategic planning. SAC members serve a three-year term and may be re-appointed for a further consecutive term.

Sacred Heart School Advisory Council is intended to:

- be advisory in nature
- provide a voice for members of the school community
- actively support the Vision and Catholic Identity of the school
- provide input into and advise around strategic planning, school improvement, key policy direction and school review
- support the principal in the responsibilities and accountabilities for effective stewardship of resources, annual reporting and master planning
- actively support the principal in the encouragement of parent engagement
- support the ongoing sustainability of the Council and its members in its succession and learning
- All members of the Council must hold a valid Working with Children Check or equivalent. Members of the Council are bound by the Sacred Heart Child Safe policies and Child Safe Code of Conduct.
- Prior to the expiry of the term of office for elected members, nominations will be invited through the school newsletter.
- If the number of nominations equals or is less than the number of vacancies, the nominees will be declared to be elected. Should the number be less than the number of vacancies further nominations may be invited or the Principal and Council Chair may approach other persons to request their nomination.
- If there are more nominations than there are vacancies, a ballot will be held among the parent/guardian community in the manner determined by the Principal and Council Chair.

**Nominations should be in writing and delivered to the Principal by November, 15th 2022.**