

ANNUAL REPORT TO THE SCHOOL COMMUNITY



Year 6 Sacred Heart students teaching parents life-saving skills.

**SACRED HEART PRIMARY SCHOOL
TATURA**

2018

REGISTERED SCHOOL NUMBER: 0324



**SACRED
HEART
SCHOOL**
TATURA

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‘An active learning community working in partnership with families, inspiring strength through faith and love.’

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Minimum Standards Attestation

I, Pauline Hindson, attest that Sacred Heart School is compliant with:

- All of the requirements for the minimum standards and other requirements for the registration of schools as specified in the *Education and Training Reform Act 2006 (Vic)* and the *Education and Training Reform Regulations 2017 (Vic)*, except where the school has been granted an exemption from any of these requirements by the VRQA
- Australian Government accountability requirements related to the 2018 school year under the *Australian Education Act 2013 (Cth)* and the *Australian Education Regulations 2013 (Cth)*

24th April 2019



Sacred Heart Vision Statement

‘An active learning community working in partnership with families, inspiring strength through faith and love.’

Our School Vision

At Sacred Heart Primary School we believe:

- 1. In celebrating our Catholic faith in a life-giving community of witnesses who serve God and society.*
- 2. In fostering open and supportive relationships with families as the primary educators of their children.*
- 3. In educating the whole child in a learning environment where teamwork and collaboration are central, so that each child becomes a valuable contributor to society.*
- 4. In providing a curriculum, which cultivates effective lifelong learners through commitment to inform, current teaching and learning practice.*
- 5. In building relationships based upon mutual respect trust and care in an environment of justice, equality, compassion and hope.*

Our Graduate Outcomes

At Sacred Heart Primary School we seek to educate students to:

- Be inspired by Christ*
- Live an active and healthy lifestyle*
- Be discerning and adaptable lifelong learners in a contemporary world*
- Have a social conscience and respect for life, self, others and the environment*
- Be optimistic, resilient and confident to take their own path and reach their potential*
- Have the ability to work as an individual, and as part of a team*

Acknowledgment

At Sacred Heart we acknowledge the Yorta Yorta nation, the traditional custodians on the land on which our school is built, as they have occupied and cared for this country for many generations. We also celebrate their continuing contributions to the life of this region.

School Overview

Welcome to Sacred Heart Primary School Tatura. We are a Catholic school, founded by the Sisters of Mercy in 1900. Our school was located on its original site until 1966 and has been operating on the Hogan Street site since then. Sacred Heart School endeavours to continue the great work of those who came before us as we build on the story of Catholic Education for the Tatura community. The school, led by the Sisters of Mercy until 1985 still continues to maintain a strong commitment to their values and ideals of "Strength Through Faith and Love".

Our spacious grounds and flexible learning environments allow us to provide a child centred curriculum which best meets the individual learning needs of all our student. Our school is a vibrant part of the Sacred Heart Parish and the wider Tatura community.

The school's enrolment at the 2017 August Census was 213 students. Our school was designed into ten class groupings of three Prep and Year 1, three Year 2 and Year 3, two Year 4 and Year 5 and two Year 6 classes.

The Staff of 21 work together as a team, strongly committed to Catholic education and the wellbeing of the all our students.

Specialist classes taught are Italian, Visual and Performing Arts and Physical Education.

The School Leadership Team, School Board and staff worked together to form the 2018 – 2020 Strategic Plan.

Catholic Identity

We aim to:

- Promote increased levels of celebration and participation in a manner that more actively connects with students joyfully to the Christian faith and the Mercy charism.
- Enhance the connectedness between school and parish in meaningful and authentic ways.

Pastoral Wellbeing

We aim to:

- Establish a Learning and Teaching framework for Wellbeing.
- Focus on creating a safe, nurturing environment for all students.
- Further develop a community that promotes the safety, wellbeing and inclusion of all children.

Leadership

We aim to:

- Build capacity through the use of learning and teaching expertise within staff.
- Development of Staff Leadership Teams aligned with Strategic Plan, focusing on annual targets.

Learning and Teaching

We aim to:

- Continue to build student's capacities to be highly numerate and literate.
- Staff to continue to develop individual and collective professional knowledge aligned with identified areas of focus.

Stewardship of Resources

We aim to:

- Continue to build engaging and sustainable learning within the global community.
- Review budgeting resource procedures informed by vision and mission and strategic planning with a shared commitment from all.

Principal's Report

The 2018 school year has been a successful one for the Sacred Heart School community, and as Principal I am very proud of all that has been achieved. It was a smooth transition into the new school year with minimal staff changes and a new Strategic Plan in place. The refurbished front office was able to provide a more collaborative working environment, better use of space and an inviting area for visitors.

As part of the Charter of Sandhurst School Improvement, Pastoral Wellbeing and Stewardship of Resources self-reviews were undertaken. On both occasions the validation team were very affirming of the documentation and evidence provided for each of the quality indicators.

Our ongoing commitment to improved practise saw a strong focus on reviewing and embedding our Child Safe Policies into everyday school life. When VRQA–Child Safe Practices were reviewed, we were able to demonstrate a strong culture of child safe practice embedded across all areas the school.

All staff greatly appreciated an opportunity to spend time together off campus to attend two days focused on Staff Spirituality Fr Joe Taylor [Dean, GV Deanery] and Maria Wetherill [CEO Catholic Identity] led staff, allowing time for individual reflection and group discussions which was truly an unique opportunity for spiritual growth and sharing experiences together.

We had an excellent opportunity to work closely with our local community and provide very purposeful learning when we combined with The Heart Foundation and Ambulance Victoria on a number of occasions during the year. Scott Angove, from Ambulance Victoria spent several days at Sacred Heart as part of a community effort to teach important lifesaving skills, and to build confidence and capacity to respond to a medical emergency. All classes participated and Year 6 students taught their new skills to their parents in an afternoon session and again at the Board AGM. It was a very valuable program for all involved. Following this program the Mini Vinnies were able to initiate fundraising to purchase a 24 hour accessible AED for the Sacred Heart Parish. Later in the year, Year 6 students and myself were invited to attend the new Tatura Ambulance Branch Sod Turn. Our students gave an excellent account of what they had learnt and the school's involvement in the Heart Safe Community to all present, including Jill Hennessy [Minister for Health/Ambulance Services], Kelly Ann Jolly [CEO Heart Foundation] and Tony Walker [CEO Ambulance Foundation]. The Minister congratulated the school community for, not only raising funds for an AED but having students educated to use it.

I would like to sincerely thank Fr Michael Morley for his spiritual leadership and guidance and for the time and care he gives all at Sacred Heart. We are so blessed to have Fr Michael not only lead us in school liturgies but to also attend school assemblies and break

open the weekly gospel with us. Fr Michael is a prominent member of our School Board and is always very supportive of our families and staff and shows great interest in all members of the Sacred Heart community.

A special thank you must go to our School Board Chair, Michael Dundon and the School Board for their generous commitment to Sacred Heart School during 2018. The School Board has provided valuable guidance and advice in many areas of the school during the year.

Sacred Heart School enjoys a very unique, strong connection with our Parish community. The annual fete was again a successful school /parish function, both socially and financially. Thank you to Maria Spedding and the fete committee for the planning and organisation that ensures this is a great success. The generous donation made to the school by the fete committee allowed us to make improvements to our play area and provide a Ropes Course that was designed and agreed upon by the students.

Thank you to our parents and caregivers who so readily support all that is happening at school. Your ongoing commitment allows us to work together to bring about the best in your children, not only academically but also holistically so each and everyone at Sacred Heart can reach their full potential. I am often told by families how much they appreciate our wonderful, supportive staff and am grateful for the many times throughout the year families take the time to affirm staff. Your support and thanks are a great encouragement to the work we do.

Sacred Heart School's highly professional staff work together to provide a rich and engaging curriculum, as well as the wellbeing and faith needs of each and every student. I thank staff for working closely with families and the school community to build open and important relationships and for the generous support they give to the many extra-curricular activities. Our Deputy Principal, Matt Cameron provides continual support to myself, staff and the school community and Debbie Worm's [Admin Officer] skill level, efficiency and dedication are a great benefit to not only the school but throughout the parish.

I would like to especially acknowledge Mrs. Brenda Mason, who after many years of dedicated teaching at Sacred Heart announced she would be retiring at the end of the school year. Brenda has had a significant impact on the lives of many, many children and their families and has been a much loved member of our school community. Her exemplary teaching practice and deep understanding of children and how they learn has gained her great respect amongst colleagues and school families. While we were sorry to see Brenda leave we wished her all the very best for her much deserved retirement. During our Thanksgiving Mass, Father Michael presented Brenda with an Outstanding School Community plaque from Catholic Education Sandhurst in recognition for her 34 years of service to Catholic Education and 31 of those years at Sacred Heart School.

2018 has been a very rewarding year and I feel privileged to be Principal of this exceptional learning community.

Parish Priest's Report

The 2018 school year has seen again a very successful year. This has been helped with the knowledge that our Principal Pauline Hindson will continue on in her role. The school has continued as a very happy environment. The joy of the children can be seen in a variety of ways - their responsiveness to any challenge, the way they enter into activities and especially their response and involvement in Project Compassion. I see children's involvement in any social justice issue as being very positive in their development and they are showing it.

The school has set its focus with the new Strategic Plan set in place and this has been very helpful.

The staff are being very pro-active in implementing all information on Child Safe Policies and also the link with the parish to make sure all this is displayed.

The Friday Assembly continues to be a highlight for me. The children are always joyful and happy to have so many parents in attendance and then for me to break open the Sunday gospel with the children who are so involved and responsive.

Another wonderful example of the children and their concern for others was the raising of money for the A.E.D. It was another sign of how well the school and the parish work together to achieve something.

The staffroom is another sign of a very happy and harmonious working environment. It is always a pleasure to join the staff for morning tea. I am always well received and it is a fun place to be in. This relates so well to the whole school and how it transfers to the classroom.

The working relationship between the Principal and Deputy is excellent. Matt Cameron is a great support, always ready to "deputise" when required while showing great initiative and support to Pauline.

The School Board is working well with many good ideas coming forth and again good support to Pauline. The Chair, Michael Dundon, has embraced this position and carries it out very well.

I found Matt Cameron in his other role as REC is doing a great job. We work together very well and he is always receptive to any advice that I offer him. All the liturgies are well prepared by the teachers and Matt follows this through with support to the teachers. The School Masses are a pleasure to attend – the singing and the responses are amazing and a highlight for me as the celebrant.

The new administration area is working well the Principal, Deputy Principal and Administration Officer together in close proximity. The Administration Officer, Debbie, does a wonderful job in keeping the school running so smoothly. She has a very good working area now which she has deserved.

There are many other positives and highlights but what I have shared paints a very good picture of how well our school is functioning and operating.

Yours faithfully

Fr Michael Morley,

Parish Priest

School Education Board Report

Well done to Sacred Heart School for another great year. We need to thank Fr Michael, Pauline Hindson, Matt Cameron and Debbie Worm for leading this school community and creating such a supportive environment for all our students.

This has been another busy year. Last year's AGM included an interactive and educational demonstration from our grade 6 students, who had worked in conjunction with Ambulance Victoria to educate our community on how to perform CPR. This collaboration between the school and the local community lead to the purchase of an AE device that, unlike other AED's in the area, is accessible to the local community of Tatura 24 hours a day.

We were also treated to a display of the coding skills through robotics and circuits by the grade 5 classes. The students had many interactive activities set up in the library for parents to enjoy and get a glimpse of the future that our children will be creating for themselves.

More recently, there was a School Satisfaction survey completed by staff, students and parents that provided some insightful results. In particular it highlighted that our community is proud of the school environment we have created.

Work is continuing to be done on our playground areas, improving the opportunities and experiences for our students and ensuring we cater for the diversity of personalities and interests that are present. This has primarily been possible due to the success of our school fete each year, with the funds raised going towards updating and enhancing our environment for our children. The school fete is always a resounding success, enjoyed by all our school and the wider community. It is only a success thanks to the effort of the parents, carers and friends who donate their time and talents to organise it year. I know the children have an absolutely great time too.

Our priority to create enriching links between our school and wider community gets stronger each year. The attendance at our Mothers and Special friends Mass, Blokes and Special friends breakfast, children's Masses, ANZAC Day march and Lone Pine recommissioning, along with the numbers at our information night/welcome BBQ, school sports and so on are a testament to the welcoming and inclusive atmosphere we are striving to achieve.

When we look at the increasing willingness for the families of our students and community to be involved in our events, it really does show both the effort that goes into creating these opportunities and how lucky we are to be able to focus on developing such a supportive environment. I believe that because of this we are fostering a more holistic approach that helps our students look beyond their own contexts.

The Sacred Heart School Board meets monthly, with the exception of the school holidays. All parents and friends are encouraged and welcome to attend. During these meeting we review the Principals report, School Leadership Team reports, BSC/ASC reports and our Sacred Heart Parish report and discuss any general items as they arise.

Michael Dundon

Sacred Heart School Board Chair

Education in Faith

Goals & Intended Outcomes

Promote increased levels of celebration and participation in a manner that more actively connects with students joyfully to the Christian faith and the Mercy Charism.

Enhance the connectedness between school and parish in meaningful and authentic ways.

Achievements

We gathered at the beginning of the school year with our Opening Mass and welcomed new students, families and particularly our new preps to the Sacred Heart Community. Year 6 students processed in with their new prep buddies and were a wonderful example and help to them as they became familiar with our rituals. Throughout the year special liturgies were celebrated, including Ash Wednesday, Mother's Day, Grandparents Day, Father's Day and the Feast of the Sacred Heart. Fr Michael led Mass each first Friday with the school and parish actively participating. We concluded the year with a Thanksgiving Mass where we reflected on another wonderful school year and farewelled students and families. Our Liturgies are always beautiful celebrations with everyone fully participating in the responses and singing. On occasions our school band has also added to the joyful participation of these celebrations. Many families also come along to the children's Masses on the second Sunday of each month and enjoy a cuppa afterwards.

We welcomed Bishop Les to our parish to celebrate the Sacrament of Confirmation with our eight candidates. These children made their First Communion during a Parish Mass earlier and both events were special celebrations for the children and their families. Fourteen children made their Sacrament of Reconciliation. Each Sacramental group worked in home groups with their families and were well supported by Fr Michael and our REC, Matt Cameron in preparing the children.

Fr Michael continues to engage and nurture all the children in their faith. Each assembly he reads and re-contextualises the gospel and their keen responses to his questions are unique. He devotes individual time to all in Year 4-6 as they participate in class Reconciliations and sometimes joins classes to give a different perspective or deeper understanding to the Source of Life topics.

Fundraising for Social Justice continues to be a strong focus in our school community. These include the Lenten focus on CARITAS, generous donations to St. Vincent de Paul during the Winter Appeal and Christmas Giving Tree.

The Mercy Founders Day was again an opportunity to know and reflect on our past story. The sacrifices and commitment the first Mercy Sisters brought to Catholic Education in Tatura was shared. Families belong to house teams, Geary, McAuley and Frayne and the story and significance of each are often reflected on and celebrated.

All staff participated in a two day, off campus Staff Spirituality gathering, "May Your Hidden Self Grow" which allowed us time to reflect, renew and restore and attend to our spiritual, pastoral and relational growth.

VALUE ADDED

- Holy Week, Easter and Advent reflections were presented by each class in meaningful, prayerful ways and were well attended by families and parishioners.
- A Prayer focus is present in each classroom and gathering space. Prayer is a central part of the daily class routines and Assemblies. All staff and parent meetings and gatherings begin with an appropriate prayer.
- Staff participated in Professional Learning provided by Bernadette Casey [CEO Education Officer] to introduce Catholic Education Sandhurst prayer guide, Praying as One.
- Catholic Identity Student Leadership team led assemblies and developed Social Justice awareness across the school.
- During Catholic Education Week, each class participated in community events, connecting Sacred Heart more closely with the Tatura community.
- Social Justice Student Leadership team developed awareness and raised money for CARITAS, presented SVDP with items for their Winter Appeal and Christmas Giving Tree.
- Matt Cameron attended REC Network meetings.
- Two staff members attended Sandhurst Aboriginal Network Days.
- Year 5 students attended the CARITAS Just Leadership Day.
- The School Band, "The Evening Birds" played during school and parish Masses.
- Two staff members are completing their Accreditation.
- Staff participated in two days off campus Staff Spirituality Days led by Fr Joe Taylor and Maria Wetherill.
- Pauline Hindson was part of the team commissioned by Bishop Les to review the Source of Life document.
- A F.I.R.E. Carriers Ceremony was held to commission new carriers. Year 6 FIRE carriers led the Assembly Acknowledgement of Country and raised the Indigenous flag. All F.I.R.E Carriers attended the Deanery Reconciliation Mass, planned activities for National Day of Apology and National Reconciliation Week and raised funds for Opening the Doors Foundation.
- We remembered the 10th anniversary of the planting of Sacred Heart's Lone Pine. Fr Michael blessed the pine and Year 5s promised to be guardians and nurture and protect the Lone Pine in the future.
- A "What's Happening at Sacred Heart School" display board in the Narthex keeps parishioners up to date with school events.

Learning & Teaching

Goals & Intended Outcomes

Continue to build student capacities to be highly numerate and literate.

Staff to continue to develop individual and collective professional knowledge aligned with the identified areas of focus.

Achievements

- Professional Learning Team meetings took place each fortnight and focused on data analysis and development of skills across all areas of the curriculum.
- Student reports using SIMON were completed at the end of Semester 1 and 2. Student Led Conferences were held twice during the year with a focus on individual goal setting.
- School camps are an important part of the curriculum and help develop important social and emotional skills in our students. The Junior Unit enjoyed a trip to Echuca, with a Science focus, 3/4s spent a night at Camp Currumbene, and a day at Barmah and Yr 5/6 enjoyed the experience at Sovereign Hill to name just a few.
- Children participated in the local Anzac Day and Remembrance Day services. Student representatives laid wreaths and children learnt about these significant days in their classrooms.
- Questacon Science Circus, visiting authors, CSIRO Schools Science Program, Brave Hearts, Cyber Bullying, Life Ed Van, CFA/ MEU program, The Heart Foundation and Ambulance Victoria were some of the extra curricular programs classes were involved in.
- An Information Evening and Hello night was held early Term 1 and was very well attended by parents.
- The school Tournament of the Minds team, coordinated by Michelle Cameron, achieved an excellent result when they won first place in the GV Regional Tournament STEM challenge. The team then qualified for Victorian finals at La Trobe University Bundoora and performed very well against some very experienced teams. It was a valuable experience and learning opportunity for all involved.
- The School Sports was another wonderful day and twilight event for the school community. The children participated in the various events and the whole school participated in Cross Country at Cussen Park. Year 3-6s also completed in the Tatura District Athletics and many qualified for district level. Year 5-6s attended the Winter Sports competing against other district schools in soccer, football, netball and tee-ball. Classes also participated in weekly Physical Education lessons. P-6 completed a week's Swimming Program at Aquamoves, Shepparton and participated in the annual school swimming carnival.
- Music is an important element of the curriculum and many opportunities are available for students to showcase their talents. Each class participates in music classes and our choir members regularly perform at school or community events. These include children's Masses, Lions Christmas Carols, Mothers' Day morning tea, Moyola visits and Sandhurst Arts on Show.
- Each class participates in Italian lessons and is developing the knowledge, understanding and skills allowing them to communicate and integrate Italian into their learning. All classes enjoyed the activities of the Italian Cultural Day.
- The variety and standard of artwork produced during weekly Art classes continues to impress. Art pieces were entered into the MacKillop Art Exhibition, Tatura Rotary Art Show and exhibited at Moyola Lodge.

STUDENT LEARNING OUTCOMES

Both Reading and Spelling have formed the basis of our school wide learning focus since 2015 and our 2018 NAPLAN data displays continued growth over time in these key areas of learning. Importantly, the learning improvements underpinning the statistical information outlined in the tables below are expected to filter through the whole school, including the senior years of Five and Six. It is our expectation that the continued growth experienced during 2016 – 2018 is realised in our Year Five NAPLAN data, with both the Reading and Spelling 2018 data sets for Year Five showing very positive signs for the future.

Year 3 Trend Reading NAPLAN Analysis

	2014	2015	2016	2017	2018
State	433	441	439	446	434
Sacred Heart	407	410	446	453	438

Year 3 Trend Spelling NAPLAN Analysis

	2014	2015	2016	2017	2018
State	420	420	428	423	418
Sacred Heart	374	388	442	424	437

Year 5 Trend Reading NAPLAN Analysis

	2014	2015	2016	2017	2018
State	501	499	502	506	509
Sacred Heart	526	459	479	503	503

Year 5 Trend Spelling NAPLAN Analysis

	2014	2015	2016	2017	2018
State	498	498	493	501	502
Sacred Heart	476	486	474	479	516

Students at Sacred Heart School can now expect to surpass the State average in the areas of Reading and Spelling as demonstrated by the increase in achievement in 2016 – 2018 when compared with score prior to 2016.

Student Wellbeing

Goals & Intended Outcomes

Establish a Learning and Teaching Framework for Wellbeing

Focus on creating safe, nurturing environment during break times for all students.

Further develop a community that promotes the safety, wellbeing and inclusion of all children.

Achievements

- Teachers participated in Professional Learning for the Respectful Relationships Program, which was then introduced to all classes.
- All children were explicitly taught how to build healthy relationships, resilience and confidence using a whole school approach.
- Whole school approach to behaviour management, supported by PBIS, continued as the basis for classroom management.
- Behaviour tracking and incidents using SIMON has allowed staff and parents to have access to accurate data about student behaviour and supports that need to be put in place to support these students to be successful.
- Staff has a shared understanding of minor and major behaviors. Systems are in place for minor and major behaviors.
- PSG meetings are held termly for students who are funded and those needing extra support. Children are invited to attend to first part of the meeting if they wish. Others present include parents, principal, classroom teacher, Learning Diversity Leader and on occasion other professionals working with particular students. Personal Learning Plans are revisited and further goals are set.
- Brooke Thompson, Wellbeing Officer was employed under the National Chaplaincy Program and worked with families, students and staff in various capacities, including referrals to outside agencies.
- Pastoral Wellbeing is on each staff meeting agenda.
- Regular meetings with the Principal and Wellbeing Officer focus on individual students and their families.
- Grandparents Day, Mothers' Day, Fathers' Day were well supported community days. Following Mass and Open Classrooms, families joined us for morning tea.
- A visiting child psychologist supports families and children needing professional help. She is also available to help teachers with particular strategies or conduct assessments. We are well supported by Sandhurst CEO Wellbeing Team who have worked with families and teachers on individual management plans and strategies. A Speech Pathologist conducted assessments, worked with groups of children with identified needs, supported families and provided professional learning with staff.
- PPR Day [Promoting Positive Relationships] consisting of multi-aged groupings with different teachers are conducted termly.
- Our Student Buddy programs are highly valued. Year 6 students thoroughly enjoyed supporting their Prep buddies throughout the year. They attended Mass together and completed many learning activities together.
- Introduction of classrooms Parent Representatives to engage with other classroom parents and support the classroom teacher.
- Communication between school and families is open. Parent Information evenings are conducted regularly and for a variety of purposes, Unit Newsletters are circulated termly as well as weekly Newsletters and families are provided with regularly updates of school happenings through Social Media.

VALUE ADDED

- SIMON for attendance records and staff communication.
- CareMonkey ensures staff have up to date easy access to student files when on or off school campus. Parents are informed of any extra-curricular activities and parental permission is streamlined.
- Weekly Class Awards focused on Positive Behaviour and celebrating achievements.
- Positive Play at Play Breaks, Chess Club, Band, Art extension, Wellbeing Yoga and Meditation Classes, known as 'Chill Out' Sessions.
- The Men's Shed partnership is a highly valued addition to our Wellbeing Program.
- Transition Meetings were held with The Early Alliance Team in preparation for Prep enrolment. Year 5s visited kinders and kinders visited Sacred Heart. Transition days took place in Term 4. Year 6s visited secondary colleges in the district.
- Friday Playgroup was attended by many preschoolers and their families.
- School Activities included Footy Colours Day, PPR Days, Book Week, Blokes' Breakfast which build positive relationships within the school community.
- Teachers worked collaboratively to collect NCCD data and evidence to support their teacher judgement.

STUDENT SATISFACTION

Using our 2018 School Satisfaction Survey as feedback, students at Sacred Heart are likely to be experiencing positive emotions while at school. Students feel teachers help them find new ways to improve in their learning. Students feel teachers need to be more open to using a wide variety of information resources, which is an area to be focused on following student feedback.

STUDENT ATTENDANCE

- Attendance is checked electronically twice daily using SIMON.
- Parents are asked to notify the school by phone, school app or note when their child is absent. Reasons are recorded.
- Daily attendances are monitored and absences from class are identified. Families are sent an SMS before 10:30am to notify any unexplained absences.
- Student attendance is recorded on semester reports.
- Importance of school attendance and arrival time is regularly published and promoted.
- Students with less than 90% attendance receive a letter from the Principal which includes "Every Day Counts" [DEET]. Children with full attendance receive acknowledgment and are rewarded.
- The Principal will take appropriate action and make report to the Department if necessary

Child Safe Standards

Goals and Intended Outcomes

Sacred Heart School will provide a child safe environment where all children have the right to be treated with respect and will be protected from harm.

Sacred Heart School is a child safe school. We promote the safety, wellbeing and inclusion of all children

Achievements

- VRQA –Child Safe Practices were reviewed and Sacred Heart School was able to demonstrate a strong culture of child safe practice embedded across the school and were compliant in all areas reviewed.
- Sacred Heart School has developed policies on Child Safety, Engaging Volunteers, Engaging Contractors, Failure to Disclose, Failure to Protect, Grooming, Mandatory Reporting and Working with Children Checks. These are on the school web site and are publicly available to students, parents, staff and the community.
- Pauline Hindson and Matt Cameron have trained as Child Safety Officers.
- Our commitment statement and information introducing Child Safety was shared with our school community via staff meetings, School Board Meetings, school newsletter, school website and parent information sessions.
- Staff are inducted in regards to the new procedures to protect and identify and respond to all forms of abuse. Continued professional learning and training for the staff are conducted, including PROTECT. All staff also completed the Mandatory Reporting E Module.
- Staff are updated through CompliSpace Policy writing to ensure necessary policies are current.
- Appropriate signage is placed around the school displaying our commitment to child safety and inclusion of all children.
- Meetings were held with all volunteers where the Code of Conduct and the Child Safe policy were reviewed and volunteers signed the Code of Conduct. All volunteers have a current WWC. This requirement is well published through the school newsletter and information sessions.
- All staff sign and adhere to Code of Conduct. Staff briefings raise awareness of adult responsibilities within our community and embed language and commitment to everyday practice.
- Child Safe is included on the agenda of staff meeting and School Board Meetings.
- Sacred Heart Parents/ Guardians Code of Conduct was introduced to the School Board and distributed to all families. It is included in school enrolment packs.
- Commitment to ensuring volunteers, contractors and visitors sign in through the office. All visitors must wear lanyards
- Child Safety Risk Assessments are conducted as necessary. Emergency drills including lock in and evacuation are conducted and evaluated.
- Students have thorough information and education about child safe practices that are inclusive and empowering. These include, Cyber Safety Information for students and parents, Bravehearts, Life Ed Van, 4Rs, PBIS, Kids Speak signage,

Leadership & Management

Goals & Intended Outcomes

Build capacity through the use of learning and teaching expertise within staff.

Development of Staff Leadership Teams, aligned with Strategic Plan, focusing on annual targets.

Achievements

Sacred Heart's Leadership Team included: Pauline Hindson (Principal), Matt Cameron, (Deputy Principal, Religious Education Coordinator & Wellbeing Coordinator) and Jane Stock (Learning and Teaching). The team met fortnightly to discuss our School Improvement Plan and implement programs in classrooms.

The School Board continued to provide leadership to maintain school improvement. The membership of nine, met each month during the school year. Principal and Unit reports are presented at each School Board Meeting.

Fr Michael, Michael Dundon and I attended the Sandhurst Leaders Gathering, where Michael was commissioned during the Mass as our School Board Chair.

All teaching staff took participated in Goal Setting and ARMs meetings with the Principal using the AITSL standards of practice. Professional Learning was focused around individual and team goals set.

The Administration Officer and Principal attended Complispace professional learning. This is an ongoing commitment and we are building our school based documents all the time.

The Grade 6 children were involved in many leadership opportunities. They participated in the GV Deanery Leadership Day, which was again an excellent opportunity for them to be involved in a day of leadership activities that enhanced leadership skills and capacities. Many keynote speakers challenged the students to think more deeply about what leadership is and looks like. Each Tuesday, Year 6 Leadership Teams worked with teachers in rotating groups of Learning and Teaching, Stewardship of Resources, Pastoral Wellbeing, Leadership and Catholic Identity. Some of their responsibilities included the Buddy Program, leading and organising Assemblies, writing newsletter articles, raising awareness on social justice and sustainability issues and running their own stalls at the fete. Teams introduced many new initiatives throughout the year. Year 6 children led our school tours during Open Day and School Reviews. All feedback from the student led tours was positive and very affirming for our student leaders and our school community. On many occasions throughout the year, Year 6s represented their school with great pride. During our final Mass, Year 6 and their prep buddies participated in a very special reflection together. Each of them had built a strong relationship and had been excellent role models to our new school members. They enjoyed a special graduation dinner and farewell to say thank you for their time at Sacred Heart.

Some Year 5 students attended the CARITAS Leadership Day. The children were both engaged and inspired by this experience.

Year 5 students visited the local kinders and were later assigned a buddy for the following year.

EXPENDITURE AND TEACHER PARTICIPATION IN PROFESSIONAL LEARNING**DESCRIPTION OF PL UNDERTAKEN IN 2018**

All staff with Positions of Leadership have attended Network and training days pertaining to their leadership area.

All staff completed Level 1 CPR and First Aid course, including anaphylactic, diabetes and asthma updates.

Katy Dundon continued Reading Recovery Training sessions

Pauline Hindson participated in Directors' Briefings, Principals' Wellbeing Project and GV Deanery Principal meetings.

Pauline Hindson and Matt Cameron took part in the Child Safe Officers Training.

Vanessa Tartaglia and Laura Mathieson began their Accreditation to Teach Religious Education.

Laura Mathieson and Matt Cameron attended Naplan on Line Training

Pauline Hindson and Michelle Cameron attended NCCD Briefings.

Matt Cameron and Cassie Worm met with members of the CEO Pastoral Wellbeing Team and commenced the Respectful Relationships Professional Learning.

All teaching staff were inducted into the Victorian Curriculum, Resilience, Rights and Respectful Relationships.

Michelle Cameron and Vanessa Tartaglia attended Dr Tony Atwood.

Debbie Worm and Pauline Hindson attended Complispace Professional Learning.

NUMBER OF TEACHERS WHO PARTICIPATED IN PL in 2018

17

AVERAGE EXPENDITURE PER TEACHER FOR PL

\$533

TEACHER SATISFACTION

Using our 2018 School Satisfaction Survey as feedback, staff at Sacred Heart feel they work in a supportive environment where they are empowered to achieved personal and term goals. They believe that to fully achieve their goals, a variety of Professional Learning should be available in order to cater for different levels of expertise.

School Community

Goals & Intended Outcomes

1. To further engage students, staff and families in our Catholic story
2. To continue to provide links for authentic learning experiences within the community.
3. To seek opportunities that encourages parent involvement and foster meaningful relationships that create a greater sense of community.

Achievements

Sacred Heart School prides itself in actively involving parents in the life of the school through school events and celebrations. These include the Sacred Heart School/Parish fete, sports days, school concert, Blokes Breakfast, Mothers' Day morning tea, PPR Days, liturgies and Masses.

The collaborative partnership between the school and parish continues to grow under the Leadership of Fr Michael. The Sacred Heart Fete shows the community spirit at its best as students, staff, parents, parishioners and community members came to enjoy the fete. The generosity of local businesses and donations from families ensure the fete is a great financial and social success. The proceeds of our fete are shared between the school and parish and provide valuable funds used to continue our work in educating the young people of our parish.

The school's Religious Education and Sacramental Program has a focus on parent and student engagement through the celebration of liturgy, prayer and faith and spiritual formation programs. School families have been encouraged to share and embrace the Catholic ethos, and to witness and celebrate their faith within the school community.

The Children's Eucharistic Prayer, singing responses and inviting children to play instruments is developing further participation and involvement in the Mass.

Our involvement with community organisations such as St Vincent de Paul, Caritas - Project Compassion, Lion's Club BBQ for Children's Cancer, Lion's Recycle for Sight Campaign, Moyola Aged Care, Tatura RSL, Men's Shed, Transition Tatura and Tatura Rotary Club continues to strengthen, due to our community's positive actions and direct support.

Weekly Newsletters, Unit Newsletters, local newspapers, social media, SMS, School Website and School apps; ensures parents are kept up to date with everyday activities. Parents and community members are invited to events, reminders regularly sent and events recorded and published for the school community.

All community members of preschool age children are invited to our weekly Playgroup.

After School Care and the newly introduced Before School Care program provides an excellent service for many of our school families.

Our 2018 awards were presented at our Thanksgiving Mass and congratulations to each of our very worthy recipients.

Sacred Heart Strength through Faith and Love Award: Amber Mallon

Lions Club Community Awards: Aleina Secomb and Jude Nield, and

Sacred Heart Leadership Awards: Lincoln Vincitorio and Rosanna Carbone

PARENT SATISFACTION

Using our 2018 School Satisfaction Survey as feedback, parents at Sacred Heart feel communication between staff and parents is good. An area of improvement to be focused on is to encourage and engage parents to have greater input into future planning

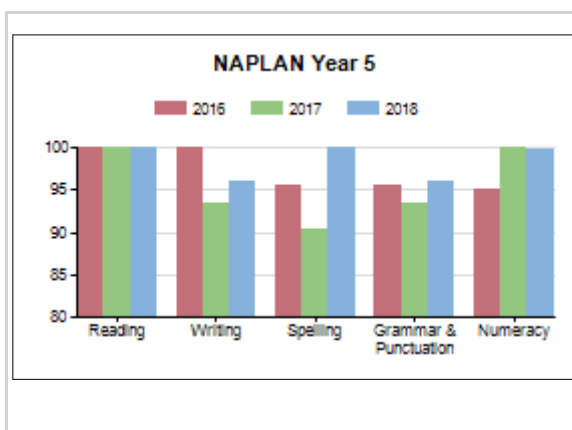
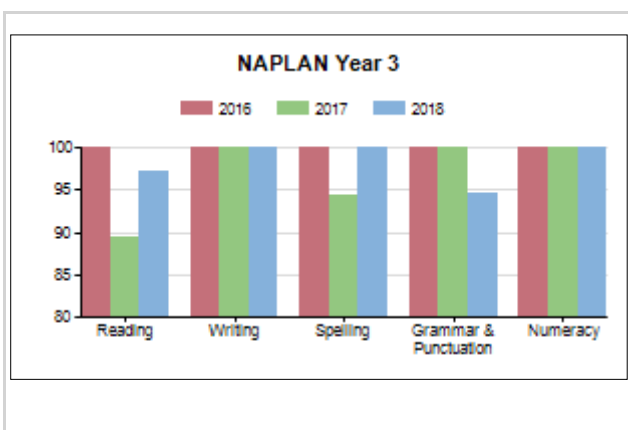
School Performance Data Summary

E3007

Sacred Heart School, Tatura

PROPORTION OF STUDENTS MEETING THE MINIMUM STANDARDS

NAPLAN TESTS	2016 %	2017 %	2016 - 2017 Changes %	2018 %	2017 - 2018 Changes %
YR 03 Grammar & Punctuation	100.0	100.0	0.0	94.6	-5.4
YR 03 Numeracy	100.0	100.0	0.0	100.0	0.0
YR 03 Reading	100.0	89.5	-10.5	97.1	7.6
YR 03 Spelling	100.0	94.4	-5.6	100.0	5.6
YR 03 Writing	100.0	100.0	0.0	100.0	0.0
YR 05 Grammar & Punctuation	95.5	93.5	-2.0	96.0	2.5
YR 05 Numeracy	95.2	100.0	4.8	100.0	0.0
YR 05 Reading	100.0	100.0	0.0	100.0	0.0
YR 05 Spelling	95.5	90.3	-5.2	100.0	9.7
YR 05 Writing	100.0	93.5	-6.5	96.0	2.5



AVERAGE STUDENT ATTENDANCE RATE BY YEAR LEVEL	%
Y01	91.9
Y02	88.5
Y03	91.7
Y04	90.6
Y05	92.0
Y06	89.6
Overall average attendance	90.7

TEACHING STAFF ATTENDANCE RATE	
Teaching Staff Attendance Rate	86.9%

STAFF RETENTION RATE	
Staff Retention Rate	87.5%

TEACHER QUALIFICATIONS	
Doctorate	0.0%
Masters	7.1%
Graduate	21.4%
Graduate Certificate	7.1%
Bachelor Degree	64.3%
Advanced Diploma	28.6%
No Qualifications Listed	7.1%

STAFF COMPOSITION	
Principal Class (Headcount)	2
Teaching Staff (Headcount)	18
Teaching Staff (FTE)	15.2
Non-Teaching Staff (Headcount)	8
Non-Teaching Staff (FTE)	6.0
Indigenous Teaching Staff (Headcount)	0

NOTE: The School's financial performance information has been provided to the Australian Charities and Not-for-profits Commission (ACNC) and will be available for the community to access from their website at www.acnc.gov.au